



# Leigh-on-Sea Town Council

71-73 Elm Road, Leigh-on-Sea, Essex SS9 1SP | Tel: 01702 716288  
council@leighonseatowncouncil.gov.uk | www.leighonseatowncouncil.gov.uk

**Chairman:** Cllr Bernard Arscott | **Vice Chairman:** Cllr Sandra McCurdy

**Town Clerk:** Helen Symmons PSLCC



**Members are summoned to attend a meeting of the  
Staffing Committee  
To be held on Friday, 16 February 2024 at 5.30pm  
at Leigh-on-Sea Community Centre, 71-73 Elm Road SS9 1SP  
in order to transact the following items of business**

**Committee Membership:**

*Cllrs: Sandra McCurdy, Bernard Arscott, Mark Flewitt, John Lloyd, Craig Watt,  
David Bowry, Jonathan Garston*

*G. Lopes*

Locum Clerk  
12 February 2024

(Any member who is unable to attend should send their apologies to the Locum Town Clerk)

## AGENDA

### **1) Chairman's Welcome & Housekeeping Announcements**

### **2) Apologies For Absence**

### **3) Declarations Of Members' Interests**

*Members should declare personal or prejudicial interests in any items on the agenda. It is a requirement of the Parish Council (Code of Conduct) that declarations from a Member include the nature of the interest and whether it is pecuniary or an interest other than pecuniary. In the case of a pecuniary interest being declared, the member must disclose the interest and withdraw from the meeting when the item is discussed.*

### **4a) Minutes of the last Committee meeting** – for resolution

### **4b) Minutes of the previous Committee meetings** – for resolution

### **5) Exclusion of the Press & Public**

Resolution to exclude the press & public – The Public Bodies (Admission to Meetings) Act 1960 - in view of the confidential nature of the business to be transacted the public and press be excluded and instructed to withdraw

### **6) Confidential staffing matters**

- a) Delegated powers
- b) Appointment of independent consultant
- c) Any other staffing matters